



KYNDALL CUNNINGHAM

DIGITAL JOURNALIST · TRANSCRIPTIONIST · PROOFREADER

SUMMARY

To leverage my writing, editing, interviewing and storytelling skills and unique voice into an editorial role for a publication, non-profit organization, agency or media company to engage and expand their audience.

EXPERIENCE

Contributor | Rewire.org | Nov. 2018 – to present

Contributing thought-provoking stories about culture, identity, work, money and relationships across all verticals, **interviewing** experts in multiple fields and **adapting** complex topics into readable content.

Freelance writer | Oct. 2018 – to present

Writing compelling essays and reviews on film, television, literature and culture for various publications including B*tch Media, Bustle, The Cherry Picks, Curiosity Magazine, The Daily Beast, The Establishment, The Film Experience and Glamour in addition to **managing** my own blog.

Transcriber | Verb8tm Inc. | May 2017 – to present

Transcribing, editing and proofreading content from National Public Radio, CBS, Hudson Institute, Texas Bar Association, local universities and other clients while **adhering** to Associate Press style and other grammar and formatting manuals.

Midday Intern | WYPR | June – Aug. 2018

Transcribed audio, **fact-checked, edited** and **uploaded** web copy, **composed tweets** through Hootsuite, edited and uploaded web and podcast audio.

Editorial Intern | Baltimore Magazine | Jan. – May 2018

Fact-checked copy, **researched** and **wrote** about events in the Baltimore area for the event calendar, **communicated** with publicists.

Intern | WTMD | Sept. – Dec. 2016

Wrote fillers for station's on-air schedule, **managed** WordPress blog, **organized** music library, **arranged** on-air schedule according to time regulations.

Sales Associate | The Children's Place | Oct. 2014 -Aug. 2017

Operated Point of Sales System, greeted customers, **provided** excellent customer service, **processed** credit card applications, **enrolled** customers in loyalty program, **processed** shipment and **maintained** sales floor recovery standards.

EDUCATION

B.S. in Mass Communications with a track in Journalism and New Media and a minor in women's and gender studies

Relevant courses: Mass media reporting, digital publishing, mass communications research, news reporting, feature writing

SPECIAL SKILLS

Proficiency in **Associated Press style, Chicago Manual of Style**, Microsoft Office Suite, WordPress, Hootsuite, Adobe InDesign, **Facebook, Instagram, Twitter, YouTube** and **LinkedIn, long-form essay writing**, short-form writing, **interviewing, fact-checking, researching, editing, proofreading, transcribing**, captioning, web content management and administrative work

CONTACT DETAILS

Address: 2629 N. Calvert Street,
Baltimore, MD 21218

Email:
kyndall.cunningham@yahoo.com

Cell: 443-563-0619

Website: Kyndall-cunningham.com